

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract: Professional
Consulting Services - Architectural

ITEM NO.: 10E

PREPARED BY: Scott Horan,
Executive Director
Planning & Construction

MEETING: April 27, 2006
ACTION DATE: May 9, 2006
INFORMATION ONLY:

Andre' A. Nougaret,
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve the award of architectural professional consulting service (open-ended) contracts to the following firms: TBD

KEY POINTS:

1. Stafford County Public Schools (SCPS) historically has maintained professional consulting service contracts with architectural and engineering (A/E) design/inspection firms for the purpose of providing studies, investigations and design work for minor repair, maintenance, renovation and new construction efforts. The annual contracts articulate unit rates, and are renewable for no more than two additional years (total of three years). Virginia Procurement Laws and Bureau of Capital Outlay Management (BCOM) establish the governing regulations for the management of all professional consulting service contracts. Staff maintains multiple contracts for each professional discipline. For architectural services, staff typically maintains four (4) contracts and plans to continue that practice with the proposed new contracts. Current architectural firms under contract are:

- BCWH Architects	Richmond VA
- SHW Group Architects + Engineers	Reston VA
- Moseley Architects	Harrisonburg VA
- Grimm + Parker Architects	Mclean VA

2. On December 31, 2005 all architectural professional service contracts were scheduled to expire. Prior to their expiration, staff in conjunction with Stafford County Purchasing Department, extended contracts (at current unit rates) to ensure professional services remained available until new contracts could be awarded. On April 30, 2006 the contract extensions for our existing four (4) architectural professional services contracts will expire.

3. The architectural professional consulting services RFP was advertised through the Stafford County Purchasing Department in February 2006. Proposals were received on March 28, 2006. Sixteen (16) A/E firms submitted proposals. An evaluation committee comprised of members from staff reviewed and scored the proposals. The top six (6) consulting firms have been invited to provide a presentation to staff in late April 2006.

The evaluation committee will then select four (4) consulting firms. Once the architectural firms are selected, staff will negotiate unit rates for as – needed services.

SCHOOL BOARD GOAL: #5 – Provide facilities that promote student learning and and community support.

#7 – Provide school environments where teachers are safe to teach and students are safe to learn

FUNDING SOURCE: N/A

AUTHORIZATION REFERENCE: Stafford County School Board Policy 4-32
February 2006 VPPA & BCOM Regulations